

12-16-08
approved
w / edit

SOUTHAMPTON SCHOOL COMMITTEE
Minutes of the Monthly Meeting
Library-William E. Norris School

November 25, 2008
6:30 PM

Call to Order: Kim Schott, Chair called the meeting to order at 6:30 p.m.

Present: Kimberly Schott, Don Abel, Lauren Carmichael, John Cowley, John Fitzpatrick, Barbara Ripa, Bill Collins, Cindy Landers.

Visitors: Ann Roy-Selectboard Liaison, Ed Cauley, Mary Phelan

Routine Matters: On a motion (Fitzpatrick, Carmichael) the minutes of the October 22, 2008 meeting were unanimously approved.

On a motion (Fitzpatrick/Carmichael) the minutes of the September 30, 2008 Joint Meeting with the Selectboard were unanimously approved.

On a motion (Abel/Carmichael) the minutes of the Executive Session of September 24, 2008 were unanimously approved.

Warrants were circulated for review and signature.

Tiger Talk: John Fitzpatrick will prepare a report for Tiger Talk

Old Business: Roof spraying issues were reviewed with Ed Cauley, Highway Superintendent. Mr. Collins reports that the spraying firm identified to date, Brickology, provides a one year warranty on materials and spraying. The issue of having Town employees do the spraying was explored with Ed Cauley. He indicated he would review a cost proposal, but that it was unlikely that the savings would ~~not~~ be significant. Mr. Cauley has also had prior experience with Brickology and is comfortable with their service. Mr. Collins and Ms. Landers will follow with obtaining quotes, or retain Brickology if it is deemed to be a sole source provider.

To this date the school has not contracted with DiMauro Carpeting. Ms. Landers will follow to contract for a February installation. Mr. Collins advised that the teachers whose rooms would be affected had requested that the installation be put off until the summer, or in the alternative, done in two steps, in February and in April. After consideration it was decided to proceed with a February installation.

Principal's Report:

Mr. Collins reported that he had entered into contracts to purchase four "Active Boards" to be installed in 2 sixth grade and 2 fifth grade classrooms. He is also participating in a

program with Hampshire Regional to purchase used Apple Macs for the SPED program, the principal's office and to be used in conjunction with the Active Boards.

The issue of the potential expansion of the preschool was raised, and its impact on the available building facilities at the school. In that respect, Mr. Collins advised that two portable class buildings were available from a neighboring municipality. There would be no purchase price, but expenses related to transportation and installation. Additional information regarding the costs and suitability of the units will be obtained. The issue of the expansion of the preschool, and additional space requirements will also be addressed.

Budget Update: Line item transfers were presented. On a motion (Fitzpatrick/Abel) it was unanimously voted to approve the line item transfers as presented.

New Business: Ms. Landers reported that bus maps had been distributed to the contractors to be completed for bus routing information. Bids for new contracts will be solicited in December.

Mary Phelan informed the Committee that the Policies and Procedures for the Administration of Medications needed to be readopted. On a motion (Abel/Fitzpatrick) it was unanimously voted to approve the Policies and Procedures for the Administration of Medications as presented.

Dr. Ripa provided information regarding the state's initiatives regarding regionalization and Readiness Schools, and will continue to keep the committee apprised of further developments.

Dr. Ripa advised that, based on budgetary recommendations from the state, a spending freeze had been implemented district wide. The state has advised that there may be cuts in state funding in calendar year 2009, as well as for the next budget year.

On a motion (Fitzpatrick/Cowley) the Mother's Club request to use the school facilities with closed containers of alcohol for their annual raffle was unanimously approved.

The committee is represented by the Chair at the Administrative Advisory Committee. On a motion (Fitzpatrick/Carmichael) it was unanimously voted that the Chair be allowed to designate an alternate delegate to the Administrative Advisory Committee.

Reports: PTO-Kim Schott reported that the Halloween Party and the Apple Pie Festival were a success. Budgetary issues are nearly resolved, and PTO will be able to begin planning for any possible contributions.

HEC-Lauren Carmichael reported that HEC is in the process of revising its Bylaws with respect to governance issues between members from the school committees and the administrators from the member schools.

Future Business


The December meeting was scheduled for December 16, 2008 at 6:30 p.m. The 2009-2010 will be addressed.

Executive Session

On a motion (Abel/Fitzpatrick) and a roll call vote, it was unanimously voted to move into Executive Session to conduct a strategy session in preparation for negotiations with non-union personnel, at 9:05 p.m.

At 9:07 p.m. the Committee exited Executive Session.

Adjourn: On a motion (Carmichael/Abel) the meeting was adjourned at 9:07 p.m..



Donald C. Abel
Secretary