

7-23-08
approved

SOUTHAMPTON SCHOOL COMMITTEE
Minutes of the Monthly Meeting
Library-William E. Norris School

June 25, 2008
6:30 PM

Call to Order: Kim Schott, Chair called the meeting to order at 6:30 p.m.

Present: Kimberly Schott, Don Abel, Lauren Carmichael, John Cowley, John Fitzpatrick, Tony Ryan (Assistant Superintendent), Bill Collins, Cindy Landers.

Visitors: Ann Roy, Select Board Liaison to School Committee

Routine Matters: On a motion (Fitzpatrick/Carmichael) the minutes of the May 28 meeting were unanimously approved.

Warrants were circulated for review and signature.

No Tiger Talk over the summer.

Principal's Report: Sue Teece was recognized for being a 2009 Teacher of the Year Finalist.

Bill Collins provided an updated status of the cafeteria revolving account, and collection efforts regarding accounts in arrears. Outstanding balances are approximately half of that at the end of the preceding year.

The issue of establishing a policy regarding charges for copying school records was raised. The School Council has recommended a policy of providing the first copy for free, with a \$0.10/page for the second copy, and \$0.25/page for each copy thereafter. Central office will provide recommended policy language in coordination with all districts for consideration. It was recommended that the Handbook reflect that charges for school records would be in accordance with adopted policy.

The final invoice for the Emergency Lighting repairs in the amount of \$4,678.00 was presented for consideration. Bill Collins had reviewed the nature of the repairs and amount with the Town Administrator, and it was suggested that the Town would address payment outside of the School Budget. The Finance Committee, upon consideration, recommended that the William E. Norris School Renovation Fund should be the source of payment. The current balance of the Renovation Fund was reviewed, and the issue of use of the Fund for carpeting/tiling replacement was addressed.

On a Motion (Fitzpatrick/Abel) it was voted to approve payment of the bill to Blanchard & Daly in the amount of \$4,678.00 for replacement of six (6) emergency lights from the William E. Norris School Renovation Fund, subject to approval by the Select Board and

agreement by the Town Accountant that it is an appropriate use of the fund. (Abel, Carmichael, Fitzpatrick in favor, Cowley opposed) (See related vote below)

It was agreed to approach the Select Board with respect to alternative sources of funding, if possible. Schott and Abel to attend the Select Board meeting of July 8th.

The issue of replacement of the carpeting with carpeting or tile was addressed. The classrooms affected are all used by grades in which students are on the floor for activities on a regular basis, so that carpeting was deemed more desirable by the staff.

Kim Schott, Chair, will send a letter to Betsy Mullins, retiring this year, recognizing her for her years of service to the school.

Bill Collins raised the issue that the number of children with educational needs was rising, and that there would be a probable need for an expansion of the preschool program in the near future.

Bill Collins presented a draft of the Capital Improvement Needs-5 Year Timeline. Priorities were reviewed, and Bill Collins and the Central office were encouraged to continue working with the Southampton Capital Improvement Committee for future planning.

John Fitzpatrick reviewed his efforts in working with the cafeteria's software provider to provide parent/outside access to student accounts. The issue of the existing Power Lunch software, and its potential for use was raised. Tony Ryan will explore compatibility.

Old Business: The FY09 Budget was reviewed.

The roof issue was reviewed. The building has been inspected by Town officials, including the Ed Cauley, Highway Superintendent and Richard Oleksak, Building Inspector, and it was confirmed to their satisfaction that the roofing issue was not a contributing factor to the carpeting issue on the first floor, and addressing the flooring issue would not have to wait until the roof issue was resolved.

The roofing material manufacturer's representative will be inspecting the roof. The Town Administrator had suggested that the engineering firm currently working on the Larabee project may be of assistance. It was determined that the School Committee/Town should have its own structural engineer to evaluate the roof issue and coordinate between the various parties. Cindy Landers was requested to seek requests for proposals for engineering services and for carpeting/tiling.

New Business: FY08 Budget was reviewed and on a motion (Abel/Cowley) Line Item transfers were unanimously approved.

Upon discussion of the budget and remaining balances, the issue of addressing the Emergency Lighting invoice out of the budget was raised. On a motion

(Fitzpatrick/Cowley) it was unanimously voted to reconsider and rescind the earlier vote regarding payment of the Blanchard & Daly invoice from the Renovation Fund.

On a motion (Abel/Fitzpatrick) it was unanimously voted-To transfer \$1,449.00 from Grounds and \$3,229.00 from SPED Teacher Salaries for a total of \$4,678 to Maintenance of Buildings, and to pay the Blanchard & Daly invoice of that amount for Emergency Lighting.

Busing issues and associated fuel costs were raised.

Other Business: Tony Ryan provided an update on the high school principal selection process.

The Parent Teacher organization has found volunteers to fill the leadership roles for the next year.

Future Business: The next meeting is scheduled for July 23, 2008 at 6:30 p.m.

Adjourn: On a motion (Abel/Carmichael) the meeting was adjourned at 8:50 p.m