

SOUTHAMPTON SCHOOL COMMITTEE
Minutes of the Special Meeting
Library-William E. Norris School

August 5, 2008
6:00 PM

Call to Order: Kimberly Schott, SC Chair called the meeting to order at 6:00 p.m.

Present: Kimberly Schott, Lauren Carmichael, John Fitzpatrick, Bill Collins, Cindy Landers

Old Business:

Carpeting: Cindy Landers shared with the Committee that the bid process for the carpeting reviewed at the last School Committee meeting was called into question by one of the vendors due to the incorrect Mass General Law being cited in the bid package. Ms. Landers, on counsel from the State Attorney General's office advised the Committee that the bid process and quotes received should be discarded and that the bid process should be started over.

On a motion (Fitzpatrick/Carmichael) the Committee decided to rescind the previous vote to accept a bid for the carpet work. Approved 3-0

Cindy informed the Committee that since the initial request for bids was issued that she has identified that State negotiated contracts for carpeting exist and that she will investigate their applicability to our needs and recommend accordingly at our next meeting. Ms. Landers was requested to prepare an update to the Committee for our August 27 meeting including a timeline for a new bid process (should one be necessary) and possible installation dates based on the 08/09 school calendar.

Kim indicated that she would stop by the Town Administrator's office this evening to let the Board of Selectmen know that we won't need time on their Agenda this evening to jointly appropriate funds from the Norris Renovation Fund as previously scheduled and that we will request time on a future BOS Agenda after our carpet replacement strategy and funding requirements are finalized.

Norris Renovation Fund: Kim confirmed through her research that an in person joint meeting of the BOS and School Committee is necessary to allocate funds from the Renovation Fund. It was previously believed that funds could be expended from the Fund if both Boards approved the expenditure at their own meetings, but a joint meeting will be necessary after all.

Roof Maintenance: Principal Bill Collins shared that the manufacturer of the roofing materials has visited since our last meeting and has acknowledged that issues exist on the roof that will be addressed by the company under the terms of the warranty. The

manufacturer has assigned a contractor to make repairs and the contractor has contacted Bill and indicated that the repairs will take place in mid-August with a firm date to be communicated a few days before the crew arrives.

Masonry issues: Principal Collins received a quote for sealing the brick walls where leaking has occurred and will present it at our Aug 27 meeting.

Future Business: The next meeting is scheduled for August 27, 2008 at 6:30 p.m.

Adjourn: On a motion (Carmichael/Fitzpatrick) the meeting was adjourned at 6:22 p.m.