

Personnel Policy and Procedures Board  
Monthly Meeting Minutes  
Southampton Town Hall Meeting Room 2<sup>nd</sup> Floor  
Wednesday, September 28, 2011  
6:30 pm

Joseph Stahl, Chair called the meeting to order at 6:30 pm.

Board Members Present: Joseph Stahl, Chair, Edward Cauley, Co-chair, Robin Richard, Clerk

Absent: Michael Phelan and Derek Geser

Visitors Present: None

This meeting was called to approve a Temporary PCF for Lisa Shea, Library Department. There was an issue with a permanent PCF that was submitted for approval at our previous meeting on September 14, 2011. An increase of hours would qualify Lisa for insurance benefits. A temporary PCF to increase hours was approved by the PPPB until details are finalized.

6:35: Meeting adjourned

Minutes respectfully submitted by Robin Richard, PPPB Clerk