

SOUTHAMPTON BOARD OF ASSESSORS MINUTES
December 28, 2010

Meeting called to order: 6:00 p.m.

Location: Assessor's Office, Town Hall

Attendees: Judy Snyder, Barbara LaFlam, Jarek Przybyla

Also Present: Janine Domina

Old Business

- Approved minutes of 12/14/10 meeting as written

New Business

- Revaluation Update
 - Approved FY 2011 Tax Rate \$12.96
 - FY 2014 Certification Recommendations; Tabled
- 61A Tax Lien Release, Parcel ID# 28/63 & 28; signed and had notarized
- Reviewed and discussed memo re: FY 2012 Budget; Tabled until next scheduled meeting, 1/11/11
 - Discussed hiring consultant to review Personal Property accounts; office to check number of years since last visited
 - Add "Articles to consider presenting to town meeting" to next agenda
 - Post 1/18/11 meeting with Selectboard and Finance
- Reviewed management report audit performed by Melanson Heath & Co, PC
 - (8) Discussion to maintain overlay account balance as noted; implemented already by staff
 - (6) Discussion to improve department's receipt procedures recorded on turnover sheets; accountant needs copy of turnover; purchase numbered receipt book when re-ordering
- Reviewed and discussed memo re: policy change for Assessor copies of motor vehicle excise tax bills
 - Barbara moved to discontinue receiving copies and to record abatements on commitment sheets starting 2011; Judy seconded motion; Unanimous
- Approved 41C Exemption and signed certificate
- Signed FY 2011 Warrants to Collect
 - Real Property tax, totaling \$8,601,242.27
 - Real Property tax - CPA, totaling \$165,294.87
 - Personal Property tax, totaling \$134,368.57
 - Water Lien tax, totaling \$3,128.32
 - Holyoke Gas & Electric lien, totaling \$1,514.38
 - Septic Betterment lien, totaling \$15,136.47
- Approved & signed 2010 MV Abatement Applications & Certificates
- Signed FY 2011 monthly list of real estate property exemptions, totaling \$2,087.50
- Signed 2010 monthly list of motor vehicle abatements, totaling \$163.95
- Signed 2010 motor vehicle removals from commitment #06, totaling \$18.75
- Mass General Laws Chapter 59, Section 21A – Local Option
 - Barbara moved to bring forward at annual town meeting or special town meeting
 - Staff to research if annual or special town meeting required
- Signed payroll warrant
- Other Business
 - Moving to Larrabee building January 12,2011

No further business –

Meeting adjourned 7:45 pm

Respectfully submitted,

Board of Assessors

jd

Cc: Web-master, Selectboard, Town Clerk