

Southampton Building Reuse Committee Meeting No. 34

Committee Members Present:

Libby Baldwin	Gary Swanson
Doug Blanchard	Angela Valinski
Bruce Coombs	Margaret Walden
Paula Maak	

Others Present: Dennis Sullivan, DA Sullivan (DAS)
Dan Colli, Design Partnership of Cambridge (DPC)

From: Libby Baldwin

Meeting Date: May 20, 2010

Date Minutes

Issued: July 12, 2010

On May 20, 2010, Southampton Building Re-use Committee Meeting #34 opened at 7:05 pm. The following are discussion items from the meeting.

1. General

- a. Doug Blanchard prepared minutes of prior meeting. Minutes were not approved because no copies were available for review.

2. Construction Progress

- a. Sheetrock was delivered & is being installed. Roofing is complete. Windows will be installed at the end of the month. Plumbing, heating, misc metals, handrail installation, etc. is on-going.
- b. Work is approximately 50% complete, based on payments to date.
- c. Five Star needs to update schedule. Five Star indicated that they may be done early, by the end of August.
- d. Discussed the possibility of installing a sign to shield the equipment that will be located on the roof above the entrance.
- e. There is an issue of which company owns the piping to the sprinkler system as it was not included in the filed sub-bid work and also not covered by the General Contractor. DPC and DAS will work to resolve the issue.
- f. The BRC approved invoices totaling \$9,036.95 that were submitted by the Water Department for material installed as part of the project.
- g. The BRC approved construction warrant #2010051C in the amount of \$301,407.73, and management warrant #20100501M in the amount of \$13,193.79.

- h. The BRC received a proposal for a topographic survey of the site for \$3,400. The Highway department believes they can do the associated grading and paving work cheaper and does not need the survey information. The BRC needs to decide if the grading of the parking area should be designed or if it should be completed without a formal design.
- i. The layout for the cable equipment in the meeting room was discussed. A motion was approved to use \$4,000 from the cable account to provide microphones, power, wiring, and other special requirements for this room. However, a motion was approved to reject the cost of the projector. Therefore, this item will not be paid from the Larrabee account.
- j. The BRC discussed the status of the kitchen and if it will be part of this project. DAS will prepare a sketch of a modified kitchen layout & will submit to the BRC for approval. Upon approval, they will obtain pricing from the Contractor.
- k. The following change orders were approved:
 - Sprinkler revisions in the amount of \$7,179
 - Waterproofing credit in the amount of (\$1,619)
 - Wiring & conduit in the amount of \$7,086
 - Credit for concrete housekeeping pads in the amount of (\$1,000)
 - Verizon conduit in the amount of \$1,933

3. Miscellaneous

- a. A motion was made, seconded, and approved to name the senior center "The Southampton Senior Center."
- b. Margaret Walden refined the Town seal rendering that was provided in the contract documents. Seal will be located on the floor of the building. DPC had the seal digitized and is working with Margaret on refining the seal and on color selection.
- c. The Town Hall Re-use feasibility study was approved by the BRC and signed by Gary Swanson. It now needs to be signed by the Selectmen.
- d. A decision was made to ask the Selectmen to decide what to do with the voting booths.
- e. The BRC meeting dissolved at 8:55 pm.

4. Action Items - None