

Southampton Building Reuse Committee Meeting No. 19

Committee Members Present:

| | |
|----------------|-----------------|
| Libby Baldwin | Gary Swanson |
| Doug Blanchard | Angela Valinski |
| Bruce Coombs | Margaret Walden |
| Paula Maak | Tom Whiteley |

Others Present: Dennis Sullivan, DA Sullivan (DAS)

From: Libby Baldwin

Meeting Date: May 18, 2009

Date Minutes

Issued: June 23, 2009

On May 18, 2009, Southampton's BRC Meeting No. 19 opened at 5:30 pm at the Town Hall. The following are discussion items from the meeting.

1. General

- a. Minutes from Meeting No. 18 were accepted.

2. Contract with Design Partnership of Cambridge (DPC) for Architectural Services

- a. DPC submitted a draft contract for architectural services for the Larrabee building renovation project. The contract was drafted using the American Institute of Architects standard contract, with edits made by DPC. DAS provided comments to DPC prior to the meeting.
- b. Numerous questions and comments were raised on the draft contract. DAS will discuss questions with DPC and negotiate changes to the rate schedule and other miscellaneous items with them. If the BRC and DPC cannot agree on all items, a meeting with DPC may be required. There are also certain questions with respect to liability and dispute resolution that need to be addressed by Town Counsel.

3. Miscellaneous

- a. The BRC meeting dissolved at 7:45 pm.

4. Action Items

| Item No. | Responsibility | Item |
|----------|-----------------|---|
| 12-4 | Margaret Walden | Work w/Energy Committee to review potential energy efficiency alternatives with respect to project design |
| 12-6 | BRC members | Review "buy local" information |
| 13-1 | Doug Blanchard | Contact Northeast Utilities about grant or rebate programs |