

Southampton Building Reuse Committee Meeting No. 17

Committee Members Present:

Libby Baldwin	Gary Swanson
Doug Blanchard	Angela Valinski
Bruce Coombs	Margaret Walden
Paula Maak	Tom Whiteley

Others Present: Dennis Sullivan, DA Sullivan

From: Libby Baldwin

Meeting Date: April 28, 2009

Date Minutes

Issued: April 29, 2009

On April 28, 2009, Southampton's BRC Meeting No. 17 opened at 6:58 pm at the Town Hall. The following are discussion items from the meeting.

1. General

- a. Minutes from Meeting No. 15 were accepted.
- b. Minutes from Meeting No. 16 were accepted, with a correction to indicate that Doug Blanchard also objected to the voting procedure referenced on page 2 (Item 2.d).

2. Proposals for Architectural Services

- a. Two candidates for architectural services were interviewed a second time starting at 7 pm. Interview candidates were Design Partnership of Cambridge & Caolo & Bienek Associates. Interviews generally lasted approximately 1 hour and consisted of discussions between the candidates and the BRC about the proposed scope of services, project approach, and candidate qualifications. The interviews ended at 8:55 pm.
- b. The BRC will discuss the merits of both candidates at the next meeting and will select the "most advantageous" firm to provide architectural services for the Larrabee renovation project.

3. Miscellaneous

- a. The next meeting will be on Thursday, 4/30/09 @ 7 pm at the Town Library.
- b. The BRC meeting dissolved at 9 pm.

4. Action Items

Item No.	Responsibility	Item
12-4	Margaret Walden	Work w/Energy Committee to review potential energy efficiency alternatives with respect to project design

MEETING SUMMARY

12-5	Angela Valinski	Continue work w/PVPC to review possible funding sources for project
12-6	BRC members	Review "buy local" information
13-1	Doug Blanchard	Contact Northeast Utilities about grant or rebate programs
16-1	DAS	Summarize procedures for selection of the architect

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