

Voted and approved 06-29-2010

BOARD OF SELECTMEN'S MEETING
Tuesday, May 04, 2010
7:00 PM at Town Hall Meeting Room

Present: Douglas Blanchard, Vice Chairman
Michael Phelan
Jess Dods
Ann Roy

Absent: David McDougall, Chairman

Also Present: Diana Schindler, Town Administrator

PLEDGE OF ALLEGIANCE

Call to Order

SCHEDULED APPOINTMENTS

The Board announced the meeting has been shorted due to the Town operating on generator. The Board closed Town Hall office hours. The meeting also was not televised.

The Board stated there will be a meeting next Tuesday, May 11, 2010.

REORGANIZE AND LIASIONS

MOTION: To nominate Jess Dods as Chairman (PHELAN, ROY)

Voted and approved 3-1
Dods abstained

MOTION: To nominate Doug Blanchard as Vice Chairman (ROY, DODS)

Voted and approved 3-1
Blanchard abstained

MOTION: To nominate Ann Roy as Clerk (PHELAN, BLANCHARD)

Voted and approved 3-1
Roy abstained

MOTION: To maintain the same Liaisons as they have maintained. (PHELAN, ROY)

Voted and approved 4-0

MOTION: To make Ann Roy liaison to Almoners, Jess Dods as Master Planning Committee, David McDougall to Energy Committee (PHELAN, BLANCHARD)

Voted and approved 4-0

School Committee	Roy
Personnel Policy Procedure Board	Phelan
Planning Board	Phelan
Conservation Commission	McDougall
Almoners	Roy
Community Preservation Comm.	Blanchard
Master Plan Committee	Dods
Greenway Feasibility	Phelan
Energy Committee	McDougall
Capital Improvement Committee	Town Administrator
Larrabee Building Reuse Comm.	Blanchard
Labrie Field Use Committee	McDougall

Ms. Schindler stated the Town Accountant's contract expired in 2009. She further stated in the bond paperwork they need to update the appointment. She suggested appointment him to 2010 and then deal with the contract. She further stated they could do away with his contract if he is comfortable with it. Ms. Schindler stated the according to M.G.L. the Town Accountant appointment should be three years.

MOTION: To reappoint members as discussed, including the reopening the town accountant contract (see exhibit A) to boards and committee (PHELAN, BLANCHARD) Voted and approved 4-0

MOTION: To table the expired contract of the Town Accountant until renegotiations of his next appointment. (PHELAN, BLANCAHRD) Voted and approved 4-0

7:00 P.M. RICHARD OLEKSAK, BUILDING INSPECTOR RE: Mileage-Postponed

I. TOWN ADMINISTRATOR'S REPORT

II. BOARD OF SELECTMEN UPDATES

Upcoming Events/Meetings

- Select Board Meeting June 1st, 15th and 29th at 7:00 p.m.
- Annual Town Meeting May 18, 2010 at 7:00 p.m. Norris School

III. OLD BUSINESS

Committee Handbook (June 1, 2010)-postponed

Fournier APR-postponed

Labrie APR-postponed

IV. NEW BUSINESS

Reappointments

MOTION: To reappoint members as discussed, including the Town Accountant from the list (see exhibit A) to boards and committees. (PHELAN, BLANCHARD)

Voted and approved 4-0

V. OTHER CORRESPONDENCE AND SIGNATURES

PCF's

MOTION: To sign the PCF for David Latour part time police officer to replace Roberta Sarnacki. (PHELAN, BLANCHARD)

Voted and approved 4-0

MOTION: To sign the PCF for Jason Desclos part time police officer to replace James Adamski. (PHELAN, BLANCHARD)

Voted and approved 4-0

MOTION: To sign the PCF for Jennifer Peloquin, COA Director's resignation.

(PHELAN, BLANCHARD)

Voted and approved 4-0

Timber Cutting O'Connor Land-postponed

Annual Town Meeting Warrant

Selectman Phelan asked if any department heads had comments regarding the budget. Ms. Schindler stated no, she has been referring everyone to Jess Dods. Selectwoman Roy asked if the letters went out to the Department heads. Ms. Schindler stated Jess was to draft the letter and it has not gone out.

Ms. Schindler passed out the ATM warrant and budget

MOTION: To put the article on the warrant to allow the presentation of scholarships at the town meeting. (PHELAN, BLANCHARD)

Voted and approved 4-0

Ms. Schindler stated on article 2, she had this on the warrant last year but took the article out last year, she asked the board if they want to have a policy to have other boards present to make a report with the building.

On Article five and six, David Kielson, wants to have within the context of the warrant the revenue and expense side.

Last year on article ten they had an attachment (Ms. Schindler passed out copies) and asked the town to adopt plan as they present to them for fiscal 11-15 and to fund articles to 2011. Last year she had an article to see if the town will fund the capital improvement. Ms. Schindler stated Mr. Kielson asked her to present to see if the town will adopt the plan and then will fund the sources. She further stated she did go thru the Capital Improvement Committee and they are okay with this.

There board questioned why 230,000 for the ambulance. The board stated they asked Chief Hyde to get back to the Board and report to them how much is it going to cost to have two EMTs. Ms. Schindler stated she believes he completed this. She stated he hired a couple of people. She advised the Board to speak with Chief Hyde for further information. The board stated they told him before he spent any money on vehicles he was to hire EMTs. They asked him to come up with a plan and cost and get back to the Board.

The CIC voted and recommend this to the Select Board.

MOTION: To withdraw the ambulance from the Town Meeting Warrant, the Omnibus and the capital plan b/c we lack sufficient funds to fund it. (PHELAN, BLANCHARD)

Voted and approved 4-0

Ms. Schindler stated technically the money to create a special revenue fund is just to fund the ambulance fund the language says to replace ambulance.

Selectman Phelan asked what the software was for that cost \$55,000. Ms. Schindler briefly explained when they get to the hospital they have to hand write the report and they would like to have it electronic. They wouldn't have to sit at the hospital, it will save them time. Selectman Phelan asked how long the program is good for.

Ms. Schindler further explained the remaining items on the capital plan.

Ms. Schindler gave an explanation about the furnishings for the town hall. She stated they have no money in the project for moving and furnishings so they added 20,000 in the capital plan. Ms. Schindler stated that is not for furniture, they are not going to buy new furniture, the 20,000 is to cover equipment, furnishings, and they will need filing cabinets first and as peoples desk fall apart as they try to move them, some people have sharp objects sticking out of their desk they will need to replace it and they will try to stretch it as far as they can and if they need more things they will try to phase in the next year. Selectman Phelan asked if they can get used furniture. Ms Schindler stated she has a furniture list from all depts. She is giving the list to WB Mason (who is on state contract)

and then they will put it out for other prices. She contacted Gateway Regional who is closing they are making a list of what they have.

That concludes the capital plan

On article 10 the only change that will be made, they will reduce the line to transfer sum of \$55,000 from ambulance account and she will change the total.

MOTION: To send a letter to the Hampshire Regional High School and to the Norris School requesting the amount for all administrator wage and salaries for FY10 and FY11. (BLANCHARD, ROY)

Voted and approved 3-1
Selectman Phelan abstained

The School Committee voted to ask the Teacher Union to open the Teachers contract and the Para professional Contracts.

Article 4 omnibus budgets, Ms. Schindler stated is similar to what they looked at last week; she changed a couple of things:

- She reduced the Treasurer/Collector expenses and slightly increased their software support.
- The Election registrars' expenses have been increased based on what the Town Clerk has told her about the number of elections they are going to have.
- The Larrabee Gas and Electric she increased it to 20,000 from 5,000.
- The Town Hall Gas and Electric she was uncertain of the amount to put in or take out based on what is going to happen to the building.

Ms. Schindler stated in order to fund the items they discussed they would use 203,604 free cash and using \$4,400 in the warrant to fund FY09 money leaving them with \$15,000 left.

Selectman Phelan asked if they could use a Power Point display verses handing out paper at Town Meeting.

Article 22 they need a map for zone change according to Town Counsel.

Selectman Phelan asked for the department to be present at town meeting to explain why the invoices were not paid (article 17).

There was a brief discussion as to how they are to read the motions. Ms. Schindler stated she will check on it and get back to the Board.

Under MGL 40, 67 they adopted the section but never did a bylaw. This allows the town to deny issuances of permits and licenses of non taxes.

MOTION: To adopt the Annual Town Meeting Warrant and the omnibus budget, and to sign and post. (PHELAN, BLANCHARD)

Voted and approved 4-0

Revised Open Meeting Law

Selectman Dods informed the Select Board about the Seminar he attended regarding the revised open meeting law.

VI. MINUTES OF MEETINGS, APPROVAL & SIGNATURES

Bill warrant #W10-45 \$1,826,590.07 (no Doug sign)

MOTION: To sign the bill warrant #W10-45 \$1,826,590.07. (PHELAN, ROY)

Voted and approved 3-1

Selectman Blanchard abstained

Minutes:

No minutes at this time

VII. OPEN TIME FOR PUBLIC

Nothing at this time

8:00 p.m. EXECUTIVE SESSION M.G.L. CHAPTER 39, §23B #3 Union contract-postponed

Having no further business, the meeting was adjourned at 8:30 P.M.

Respectfully submitted

Regina Shea-Sullivan

Board/Committee	Last Name	First Name	Term	Expiration	Date sworn in
Agricultural Commission	Fletcher	Robert	3 yr	2010	
Alternate to PVPC	Barton	Hank	1 yr	2010	
Ambulance Coordinator	Hyde	Stephen	1 yr	2010	
Bldg Inspector/ZEO	Oleksak	Richard	1 yr	2010	
Bldg Inspector/ZEO-Alternate	Healy	Paul	1 yr	2010	
Capital Improvement	Coombs	Bruce	3 yr	2010	
Capital Improvement	Kaleta	William	3 yr	2010	
Capital Improvement	Labombard	Nancy	3 yr	2010	
Civil Defense Deputy Dir	Silvernail	David	1 yr	2010	
Civil Defense Deputy Dir	Hyde	Stephen	1 yr	2010	
Council on Aging	Putnam	Dorothy	3 yr	2010	
Electrical Inspector	Fischer	James	1 yr	2010	
Electrical Inspector-Alternate	Bednarz	Ronald	1 yr	2010	
Emergency Mgmt Dir	Edward	Cauley	1 yr	2010	
Fire Department Chief	Hyde	Stephen		2010	
Forest Warden	Hyde	Stephen	1 yr	2010	
Gas/Plumbing Inspector	Roberts	Nelson "Pat"	1yr	2010	
Gas/Plumbing Inspector-Alternate	Sears	Tom	1 yr	2010	
Hampshire Regional Emergency Plan	Hyde	Stephen	1 yr	2010	
Hampshire Regional Emergency Plan	Kaleta	William	1 yr	2010	
Hazardous Waste	Hyde	Stephen	1 yr	2010	
Highway Superintendent	Cauley	Edward	1 yr	2010	
Historical Commission	Warren	Ingrid	3 yr	2010	
Historical Commission	Debruyne	Ellen	3 yr	2010	
Historical Commission	Kozub	Bob	3 yr	2010	
Police Officer Full Time	Neal	David	1 yr	2010	
Police Officer Full Time	Cook	Martin	1 yr	2010	
Police Officer Full Time	Gove	Scott	1 yr	2010	
Police Officer Full Time	Holmes	Ryan	1 yr	2010	
Police Officer Sergeant	Grober	Mark	1 yr	2010	
Police Officer Part Time	Hackworth	Troy	1 yr	2010	
Police Officer Part Time	Desclos	Jason	1 yr	2010	
Police Officer Part Time	Latour	David	1 yr	2010	
Police Officer Part Time	Gryskiewicz	William	1yr	2010	
Police Officer Part Time	Rice	Leon	1yr	2010	
Police Officer Part Time	Mackey	Corey	1 yr	2010	
Police Officer Part Time	Rix	Richard	1 yr	2010	
Police Officer Part Time	Dressel	David	1 yr	2010	
Police Officer Part Time	Jeffers	Stephen	1 yr	2010	
Police Officer Part Time	Prouty	Anne	1 yr	2010	
Police Officer-Lieutenant	Goyette	Michael	1 yr	2010	
Police Officer-Sergeant	Illingsworth	Ian	1 yr	2010	
Recreational Needs Committee	Swanson	Jeff	1 yr	2010	
Recreational Needs Committee	Patrick	Pompei	3 yr	2010	
Town Accountant	Keilson	David	Contract	2010	
Veterans Grave Officer	Frary	Richard	1 yr	2010	
Veterans Service Dir	Messier	Robert	1 yr	2010	
Zoning Board of Appeals	Sears	Tom	3 yrs	2010	