

Voted and approved 06-29-2010

BOARD OF SELECTMEN'S MEETING  
Tuesday, April 27, 2010  
7:00 PM at Town Hall Meeting Room

**Present:** David McDougall, Chairman  
Douglas Blanchard, Vice Chairman  
Michael Phelan  
Jess Dods  
Ann Roy

Also Present: Diana Schindler, Town Administrator

**PLEDGE OF ALLEGIANCE**

Call to Order

**SCHEDULED APPOINTMENTS**

**7:00 P.M. CHAPTER 61A O'CONNOR**

Attorney Alan Zedonis stated back in October Mr. O'Connor had parcel 08 that was under chapter 61A and asked the board for their first right of refusal the board signed off and the assessors gave them the roll back amount. The sale fell thru Mr. O'Connor has a new buyer for \$82,500 they paid the roll back taxes already and has the certificate. He asked would they like him to submit another offer for waiver of right of first refusal with the lower price. Do they have their permission to consummate the lower price?

**MOTION:** To allow Attorney Zedonis to proceed. (PHELAN, BLANCHARD)

Voted and approved 5-0

**7:10 P.M. JOINT MEETING WITH FINANCE COMMITTEE RE: Budget**

Present: Bob Blanchette,

Ms. Schindler handed out the documents and stated she done scenarios from last week and they deferred the budget discussion to this week. Over the last week or so with dept head meeting the expense side for the most part has not changed. In both versions in this budget the only expenses that had been changed are highlighted meaning they are not level funded from last year some are lower and some are higher. The ones that are higher are on the last page; those numbers are the group health insurance, the Medicare, the life insurance, the regular insurance located on page 5, basically fixed expenses.

Under the debt service on both scenarios she added in two items that are now debt svc that were on the capital plan, she removed them from the ongoing capital plan and added them to debt service and level funded debt svc. Debt services would of went down; she used the additional amount less than debt service and automatically transferred to stabilization. She stated she talked about this with the capital improvement committee. It was a way to put money back into stabilization keeping the debt svc level. They can change the amount if they desire. They would be counting 11,000 to go back into stabilization.

And on the wage side there are two different scenarios one is 0 and the other is 2%

The last two pages she highlighted the changes from the last few weeks that has occurred she thought they would have \$180 in new growth and speaking with the assessors they thought that number may be too high, this year is a reval year.

They have two warrant articles the assessor proposed if they pass the 41c the elder exemption by raising the exemption and income level they would have to put more money into the overlay account and if they remove the farm excise, if that is put on the warrant they would have to remove that too.

The meals tax 48,886 that is the number.

Mr. Blanchette worked on list of expense accounts and stated the Police, fire and highway expense could use additional monies to their expense account.

Mr. Blanchette has a list of expense accounts that could use additional monies:

\$2,700 Police Maintenance Account

\$5,000 Police Expense Account

\$3,500 Fire Expense

\$3,500 Library Expense

\$9,000 Highway Expense

\$12,000 Local School Account

Ms. Schindler stated the postage account will need additional funds of \$2,000. She further stated when the assessors came in she added \$10,900 for the reval. They also asked about the maps she got the sense they agreed since then she took the maps out for \$1,500 she figured we are doing them every year and they change every year and we only missed one year, but she did take that out. We do not have to update those maps legally.

**MOTION:** To adopt Mr. Blanchette's math. (PHELAN, DODS)

Voted and approved 5-0

**I. TOWN ADMINISTRATOR'S REPORT**

See attached

**II. BOARD OF SELECTMEN UPDATES**

Upcoming Events/Meetings

- Select Board Meeting May 4, 2010 at 7:00 p.m.
- Annual Town Election May 3, 2010 noon to 8:00 p.m.

**III. OLD BUSINESS**

Fournier APR

Ms. Schindler stated she spoke with the rep from APR today, who said she would come in if needed.

In Feb 2006 the Franklin Land Trust, although Winding River is the lead they are morphing together, it is listed under the Franklin Land trust. they did a pre-acquisition they put it in APR for reasons to benefit the land owner at the timing the restriction on property was not transferred to the commonwealth it was held by Winding river, so now the commonwealth would like to step in and have that assigned to the commonwealth to, in addition to the timing issue there were concerns of the use of property the APR is very concerned the continued agricultural use to be actively farmed. It may not have been farmed and there are some issues that they may have used the property for profit. DAR entered into a affirmative covenant and they had to guarantee the land would be actively farmed and he had to entered into agreement with the people to ensure that it would happen, he entered into agreement with Bob Fletcher with the lower field and agreement with (no name) a custom operator someone who is hired to plant and harvest on the upper field on the west side, they are looking to transferring the title and deed to the commonwealth.

She asked if the town has to make a contribution, it was brought to her attention when it went to Winding River Land trust they did put money in and there is some confusion of the piece of property in APR.

DAR is looking for their input. If they made a contribution into this the town has bought a portion of their rights she did not have it in her file, she contacted Virginia. If they have any concerns they should bring it up now. The reason she offered to come out they have another application, they have a DAR meeting on the fourth. Monica Labrie application has been submitted. Ms. Schindler stated she is working on the application.

**IV. NEW BUSINESS**

Kitchen Committee

Selectman Blanchard stated in the past meeting the board formed and appointed a kitchen committee and asked the Select Board to delete the appointment of the kitchen committee and give it back to the Building Reuse Committee who are familiar with the needs and requirements of the kitchen. He would like to ask Jennifer Peloquin and Jennie Gnacek as the advisors.

**MOTION:** To dissolve the Kitchen Committee. (ROY, DODS)  
Voted and approved 5-0

Chairman McDougall spoke about the move over to Larrabee, he thinks we need to look at jobs to a certain degree and to have the Select Board office upstairs with the town accountant office, this would go along with to redefine and to give the Select Board's Admin Assistant more task in the financial nature so that there is a link to the select board office and the Chief procurement officer of the town he recommends to let the Building Reuse Committee that we would like to have the select board office upstairs.

Selectman Blanchard spoke with Dan Colli about this who stated it would not cost substantially extra if this is what we want give him the desk layout and the directive. The room was intended to be a small meeting room upstairs. Selectman Blanchard stated he thought it would be a good move for future select board members and future town manager. Ms. Schindler stated the select board office space is small and she thinks it is important that the administrator office have a door to have meetings and conversations and that space would not allow that. To move the Select Board upstairs it is a big open space and we will lose the meeting room.

Selectman Phelan does not think it is a good idea to have that office upstairs and does not think it is a good idea to have a change order now. Chairman McDougall explained the layout and the size of the office to the board.

**MOTION:** To not move the Select Board office upstairs and to keep it the way it is. (DODS, PHELAN)  
Voted and approved 3-2  
Chairman McDougall and Blanchard nay

Committee Handbook

The Select Board reviewed the committee handbook. Selectman Dods made a few notes and will give it back.

A copy was given to the PPPB for their review. Selectman Phelan asked to have this resent to the PPPB and to get their input and Selectman Dods to incorporate notes and possibly vote to adopt next meeting.

**V. OTHER CORRESPONDENCE AND SIGNATURES**

Storm Water NPDES PII (Chairman to sign)

**MOTION:** To sign the Storm Water NPDES PII. (PHELAN, DODS)  
Voted and approved 5-0

**VI. MINUTES OF MEETINGS, APPROVAL & SIGNATURES**

Payroll Warrant P10-44 \$218,350.65

**MOTION:** To sign the payroll warrant P10-44 \$218,350.65 (DODS, ROY)

Voted and approved 5-0

**VII. OPEN TIME FOR PUBLIC**

Nothing at this time

**0:00 p.m.**

**EXECUTIVE SESSION M.G.L. CHAPTER 39, §23B #3 Litigation, police union**

**MOTION:** To go into executive session M.G.L. CHAPTER 39, §23B #3 Litigation

(PHELAN, DODS)

Voted and approved 5-0

ROLL CALL VOTE: MCDOUGALL – AYE; BLANCHARD-AYE; PHELAN-AYE; DODS-AYE, ROY – AYE

Chairman announces they will not reopen the regular meeting.

Respectfully submitted,  
Regina Shea-Sullivan  
Administrative Assistant